

**GEORGIA STATE UNIVERSITY**  
**OPEN RECORDS REQUEST FORM**

Your Name: Nathan Damigo

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Email: nathan.damigo@gmail.com

Please identify the records you are seeking. BE SPECIFIC. If your request is detailed and specific, it will aid us to retrieve the requested records quickly and completely. Please be advised that some records may not be released due to a privacy law or statute that prohibits their release.

Please see attached document.

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Please send this Request to: Georgia State University  
Office of Legal Affairs  
P.O. Box 3987  
Atlanta, Georgia 30302

Or bring it by our Office at: 100 Auburn Avenue, NE  
Suite 315  
Atlanta, Georgia 30302

Signature: 

Date: August 1, 2022

Please be advised that in accordance with the Georgia Open Records Act, you will be assessed a \$.10 per page copy fee in order to have the copies of any information that you request. You will also be charged the hourly rate of the employee who retrieves and copies these documents beyond the fifteen (15) free minutes allowed by statute. You will be notified of any charges incurred by this Request by the Office of Legal Affairs.